**Subject:** Grant Application Submission – [Project Title] – Approved

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Dear [Applicant’s Name],

We are pleased to inform you that after careful review, your grant application for **[Project Title]** has been **approved**.

**Project Details:**

* **Project Title:** [Insert Project Title]
* **Approved Funding Amount:** [Insert Approved Amount]
* **Project Duration:** [Insert Timeline: Start Date – End Date]
* **Target Beneficiaries:** [Summary of Beneficiaries]

**Funding Breakdown by Stages:**

Your approved funding will be disbursed in stages based on project milestones. Below is the breakdown:

* **Stage 1: Project Start**
  + **Amount:** [Insert Stage 1 Amount]
  + **Disbursement Date:** Upon commencement of the project
* **Stage 2: Midway Point**
  + **Amount:** [Insert Stage 2 Amount]
  + **Disbursement Date:** At the halfway point of the project, contingent on milestone completion
* **Stage 3: Project Completion**
  + **Amount:** [Insert Stage 3 Amount]
  + **Disbursement Date:** Towards the end of the project, following the submission of final reports and confirmation of milestone achievement

**Next Steps:**

We will be in contact shortly to finalize the grant agreement and discuss the specific project milestones that need to be met at each stage. Please ensure timely reporting and documentation as these are crucial for each disbursement.

If you have any immediate questions or require further clarification, please feel free to reach out to us at [programs@mercywithoutlimits.org](mailto:programs@mercywithoutlimits.org).

Once again, congratulations, and we look forward to partnering with you to make a positive impact through this project.

Best regards,

Programs Department

Mercy Without Limits

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